

Trinity St Stephen Application Checklist

To:
 Chair of Governors and Admissions Committee
 Trinity St Stephen First School
 Vansittart Road, Windsor
 SL4 5DF

I/We would like to apply for a place for

Aged

to join your school in Year

to start as soon as possible [OR] date:

I/We enclose the following documents:

DOCUMENT	DETAILS	Please indicate:	
In Year Transfer form	signed by existing Head Teacher	Attached	Not Applicable
Trinity St Stephen Admissions Form	Completed & signed by parents	Attached	
SIF (Supplementary Information Form)	Completed and signed by Church Official	Attached	Not Applicable
Copy of short Birth Certificate	Copy please	Attached	
Copy of Proof of address (of new address if moving to the area)	Copy please	Attached	

(For parents moving from Non EE countries), I also enclose:

Copy of Child's UK Visa & Passport	Attached	Not Applicable
Copy of Parent's UK Visa & Passport	Attached	Not Applicable
Copy of Parents' short Birth Certificate	Attached	Not Applicable

For office Use Only

SEN/i.c.		Offer/apol			
		Office admin	<i>letter</i>	<i>admissions</i>	<i>SIMS</i>
Sib		GOVERNORS' NOTES:			
Church 1/2/3		ADMISSIONS SECRETARY'S NOTES			
catchment					